

APPROVED

@ the
12.3.20
SAC
mtg.
Suzi Godwin

Bennett C. Russell Elementary

School Advisory Council Meeting Minutes

October 15, 2020 at 7:30 am (original meeting scheduled September 24)

ZOOM

<http://doeweb-prd.doe.state.fl.us?eds/nclbspar/>

<http://schoolgrades.fldoe.org/>

<http://florida-family.net/SAC/training.htm>

Meeting began: 7:32 am

- I. Welcome/Introduction of new parent member
 - Members in attendance: Susan Still (chairperson), Suzi Godwin (principal), Tiffany Climer, Jenna Murchison, Shannon Joseph, Quanisha Lee, Kristy Burt, Ashley Callahan, Brooke Trahan.

- II. Approval of the July 9 Meeting Minutes and October 5 Meeting Minutes
 - Jenna Murchison made a recommendation to approve meeting minutes, Tiffany Climer second the recommendation, Meeting minutes were approved with no opposition

- III. Parent Family Engagement Plan discussion
 - Parent Family Engagement Plan is part of School Improvement Plan and is posted on school's website
 - Need parents to give feedback on how to engage families virtually. Send an email to all members with suggestions. Sandy Arrant is working with teachers to conduct a virtual Title 1 parent meeting.

- IV. Safety
 - Safety measures have been put in place such as; lunch schedule changes, space between every student at cafeteria tables, cafeteria tables have been rearranged, and special area teachers have made changes, such as; going into the classrooms for lessons.
 - Fire drills; students are not currently locking down for 3 minutes all together with a shut door. Instead table top discussions of what it would look like in order to practice social distancing.
 - New houses have been built all around school. We now have 25-30 walkers each day. Admin, teachers, and parents worked together to create policies

and procedures that were implemented for student walkers to school each day.

V. District News

- October 8, 2020 was Mr. Wyrosdick's last school board meeting before new superintendent is sworn in on November 17, 2020
- District is aware of issues with FOCUS and working to address errors.
- Susan Still asked "will report cards be paperless"? Suzi Godwin asked for feedback on paperless report cards. Kristy Burt said, "good idea to print and send home since not all parents get on to view". Suzi Godwin said, "report cards will be printed for parents to sign and send back to school".

VI. STEAM Innovate

- District is moving forward with STEAM Innovate this year. Funding has been cut back.
- No more Future Ready Learning Lab since school had to release basic para position. Goal is to get the Lab back up and going.
- Science scores are up

VII. Teacher Professional Development

- Making Meaning – 3rd through 5th grades implementing. Started with 5th grade and moving to 3rd.
- Erin Mellin (teacher) is working with teachers to implement.
- In January, Making Meaning consultant will provide Professional Development for teachers.
- 360 STAR data meeting are currently taking place. Teachers will be analyzing data to fill in the gaps for struggling students.

VIII. Accolades

- Nominees for Teacher of the Year; Beth Coogle, Amber Murray, Crystal Hawks, Alicia Pillow, Amanda Black, and Terri Hamilton. Great group of teachers and congratulations to all the nominees.
- Welcome to Kristine Zinkhan – new Clerical Data Entry

IX. Other

- Title 1 Comprehensive Needs Assessment will be sent out today for review. Email feedback to Suzi Godwin.
- October 12-28 will be Kids Vote

- Fall Tutoring will take place October 26, 2020 through December 11, 2020. 15 students per grade level. Parent will receive letters and return Monday.

X. Next Meeting Date/Time: December 3 at 7:30 am ZOOM

Brooke Trahan made a recommendation to Adjourn
Jenna Murchison second the recommendation

Meeting Adjourn 7:54 am