

**Russell Elementary School Advisory Council**

Meeting Minutes November 18, 2021 @ 7:30 AM

*MS*  
1.20.22

**APPROVED**

<http://doeweb-prd.doe.state.fl.us?eds/nclbspar/>

<http://schoolgrades.fldoe.org/>

<http://florida-family.net/SAC/training.htm>

**Mission Statement:** *Bennett Russell Elementary (BRE) strives to ensure all children receive an excellent education through high quality learning experiences.*

**Vision Statement:** *Through collaboration and continuous learning, Bennett C. Russell Elementary will create a place of excellence where all students are engaged in high-quality, real-world learning. A professional and highly motivated staff, in partnership with parents and families, will encourage children to work hard to achieve their full potential and become responsible individuals who are lifelong learners.*

Meeting began: 7:33 am

**Welcome**

- Members in attendance: Susan Still (chairperson), Suzi Godwin (Principal), Sandy Arrant (Assistant Principal), Audrey Goodwin, Annette Smith, Megan Christian, April Cody, Amber Murray, Elisabeth Coogle, Shannon Joseph, and Stacy Secord (phone)

**Review/Approve September 2, 2021 meeting minutes**

- Annette Smith made a recommendation to approve meeting minutes, Stacy Secord second the recommendation, Meeting minutes were approved

**School Improvement Plan Updates/discussion**

- SIP on the school's website – SAC tab to view
- Parent Engagement – Family Learning Night (3 nights K-1, 2-3, & 4-5).
  - 17 families attended K-1 night
  - 16 families attended 2-3-night
  - 4-5 night is tonight 11/18/2021. Interventionist worked with students and their family.
  - Good parent feedback, 5 out of 5.
- Stacy Secord made suggestion for an after-school library reading event.
- Winter Wonderland Parent Night – December 7, 2021

**Cognia's Accreditation**

- Submitted before Fall Break
- Process to become an accredited school
- Formerly Advanced Ed (old institution)

**School Best Practices for Inclusive Education (BPIE)**

- ESE students all dismiss at the same time
- Secord suggested car rider procedures for Pre-K parents of how to safely go through car rider line

### Title I Budget Review

- 2 new COWS (computer on wheels)
- 24 new laptops
- January Math Night for families (data driven)

### School Based Budget Review

- School Year correction
- Review of expenditures; copier contact, paper, etc.

### District News

- Town Hall meetings going well
  - Superintendent going over surveys
  - 35000 survey results
  - Different that accreditation
  - Write a 5-year plan
  - District focus – student achievement
- Leverage Leadership
  - Data driven discussion
  - Observation feedback, committee to work with S. Arrant on how it will fit in at Russell and how it will work

### Other

- Cardinal Club
  - PTO dissolved
  - Adding a parent leader to Cardinal Club, roll out in January

### Meeting times/dates for 2021 - 2022

- January 20 @ 7:30 am IMPACT Room

### Other needs, questions, ideas

- SAC members are encouraged to voice any concerns or items that they would like to see addressed on the SAC agenda by emailing them to Mrs. Godwin or Mrs. Arrant prior to the next SAC meeting.

Recommendation to adjourn made by S. Arrant, second by A. Murray

Adjourn 8:14 am